

## **Friends of the Arlington Public Library Board Meeting Minutes**

**September 7, 2017 Central Library**

**I. Call to order:** 7:04pm. Present: Kate Summers - President, Kelly Fado – Secretary, Marty Pippins, David Evans, Mike Beglinger, Kate Schweigart, Nada Sulaiman, Sharyn Meister,

**II. Minutes approved**

We approved the minutes for February, April, May, and July 2017

**III. New Board Members Approved**

Sharyn Meister agreed to join the Friends of the Arlington Public Library Board as the Aurora Hills Branch Representative. Her addition to the Board was moved (Kelly), seconded (David), and she received a unanimous voice vote.

Judy Kindell was also named as the representative for Shirlington Branch Representative, her addition to the Board was moved (Marty), seconded (Mike) and she received a unanimous voice vote.

Our Membership is as follows:

President-Kate Summers  
Vice President-Linda Goldberg  
Secretary-Kelly Fado  
Treasurer (Vacant)  
Central-Eva Griffeth  
Plaza-David Evans  
Aurora Hills-Sharyn Meister  
Shirlington-Judy Kindell  
Columbia Pike-Mike Beglinger  
Cherrydale-Martin Pippins  
Glen Carlyn-Kate Schweigart  
Westover-Nada Sulaiman

**IV. Complete Back Office**

Kate and Marty report that things are going well. They are beginning to work on our audit and are ensuring that our donations are acknowledged promptly and deposited quickly.

**V. Honoring Lynwood**

We unanimously agreed to buy a plaque and display it at the booksale before hanging at Westover Library.

We also asked our volunteer team to let folks know before the sale because his presence will be missed immediately by all.

**VI. Book Sale Update**

- Nada is managing shifts and has arranged for some Boy Scout Troops to help with the hard labor.
- There are a lot of military history books and we asked for a flyer highlighting that to be created so we could distribute it to Ft. Myer, and NDU, as well as local veterans groups.
- Neil contracted with Bookstore Movers
- We will do Facebook Ads targeting Schools, Librarians, and Booksellers.
- The team looked at building some permanent shelving and is also going to make sure our rental company knows that we need better quality carts than we have been getting.

**VII. Books & Bubbles Event**

We all liked Marty's idea of a fundraiser at Shirlington on a Thursday evening 7-9pm. Mike agreed to help and they are going to take the lead in outlining the process and creating a program.

Motion to proceed with this event was moved (Marty) seconded (Mike) and unanimously approved by voice vote.

**VIII. Library Update**

Summer Reading was not yet over – 9000 registered  
We need final numbers but preliminarily 1200 kids completed the challenge, 200 teens, and 872 adults.

Linda Goldberg is going to coordinate Board Attendance at Library Events. Our responsibility is to attend more of these, and hand out coupons, flyers, and encourage others to join FOAL

**IX. Website**

Kelly, Marty and Nada will work on requirements for a redo of the website and report back with pricing and options.

It will probably need to be a Board responsibility to update the Facebook page and monitor website updates.

**X. Laptop**

We discussed the need for a laptop for the booksale and for the treasurer, and Board documents. Instead of buying one, David agreed to donate it and Kelly agreed to load up software and get it ready for the booksale.

**XI. Upcoming Events:**

**Next Meeting: October 2, Columbia Pike Library 7pm**

**Booksale; October 19-22**

**Puzzlefest: November 4.** Doug was present and assured us that Puzzlefest was going to be a success this year as well.

**Lit Up Ball – March 22, 2018.** Themes under discussion are: Masquerade Ball, Fairy Tales, Superheros and Game of Thrones.

Meeting adjourned at 8:12pm