

September 12, 2022

Friends of the Arlington Library BOARD MEETING Minutes

Board Members Present: Kelly Fado, Jamie Krovontka, Sharyn Meister, Rob Hizon, Claire Christian, Kate Summers, Judy Kindell, Jane Posner, Merri Horn, Linda Friedman

Board Members Absent: Laura Porter

Others Present: Pete Petruski, Marty Pippins

Meeting commenced at 7:05 pm

Linda Friedman was introduced to the Board as a potential board member and interested in serving as a Volunteer Coordinator.

MOTION: To welcome Linda Friedman to the Board of Trustees to serve as a Member/Volunteer Coordinator.

Kate Summers moved, Sharyn Meister seconded.

MOTION APPROVED unanimously.

MOTION: To approve August 2022 Minutes as prepared by Laura Porter.

Kate Summers moved, Sharyn Meister seconded.

Remove Marty Pippins name from the list of Board Members

MOTION APPROVED unanimously, with correction, as noted.

I TREASURER

\$2.2M is held by FOAL between ACF and two bank accounts.

Audit for 2022 is in beginning stages.

Bank accounts need to be updated to include Claire's name and to transfer to a new bank.

II LIBRARY

Volunteers are being recruited to service bookstores in branches.

Two authors talks are scheduled for later in September.

MOU is in process and is currently with the County Attorney.

III BOOK SALE

Hours are set: Thurs 5-8:30pm, Fri 10am-5pm, Sat 10am-5pm, Sun 11am-5pm

Front Table sale will be held in Auditorium Thurs, Fri 10am-1pm and Sat 10am-1pm

Food/drinks need to be procured.

IV FUNDRAISING

Presentation was made regarding NeonONE software which will be used to track donors and members..

MOTION: To approve spending of \$1,500 (one-time) to migrate data from our current database to NeonONE and \$149 (monthly) for NeonONE to host our database.

Jamie Krovontka moved, Sharyn Meister seconded.

MOTION APPROVED unanimously.

V OTHER

A request was made to hear Branch Liaison reports monthly - two branches per month (approx.)

MOTION: To provide a 5.25% raise to Joe Symicek's hourly rate of pay.

Judy Kindell moved, Jane Posner seconded.

The County has provided such a raise to other employees.

MOTION APPROVED unanimously.

MOTION: To approve \$140,000 pre-authorization for 2024 Arlington Reads authors.

Judy Kindell moved, Sharyn Meister seconded.

Judy is being asked to sign contracts for 2024 authors, and needs a pre-authorized amount from which to track expenses and contracts.

MOTION APPROVED unanimously.

Claire will work with attorney to secure services for MOU finalization.

A volunteer thank-you lunch will be arranged by Claire for the DPT.

Increase use of Social Media, possibly for unique donated items, to sell online.

Meeting adjourned at 8:23 pm.

EXECUTIVE SESSION

Executive Session commenced at 8:24 pm

Executive adjourned at 9:10 pm