

## **Friends of the Arlington Library Board Meeting Minutes**

Present: Kelly Fado, Kate Summers, Martin Pippins, Judith Kindell, Rob Hizon, Joni Sterne, Jamie Krovontka, Laura Porter, Maggie Colston, Gineane Goldsmith, Peter Petruski. Jane Helena (Guest), Katelyn (Maker Space Librarian).

### **I Maker Space Update (Powerpoint presentation from Katelyn)**

Intergenerational collaboration has been noted in the Maker Space, as well as a high demand for sewing programs. 3D printers have proved challenging to maintain. Need to increase older adult programming and perhaps shift timing to earlier in the day. Wish list: \$14K for industrial sewing machines (for leather), laptops, more sewing machines, etc. May be able to secure some equipment from Arlington Arts Center.

### **II. September 9, 2019 and September 23, 2019 Board Meeting minutes**

**MOTION: Judy Kindell moved to waive the reading of the September 9 and September 23 minutes; Kate Summers seconded; motion was approved unanimously by the Board.**

**MOTION: Judy Kindell moved to approve the September 9 minutes and the September 23 minutes, as amended; Kate Summers seconded; September 9 minutes and September 23 amended minutes were approved unanimously by the Board.**

### **III Book Sale**

Additional signage needed for next book sale. Think about a frame to use for social media photos. #arlingtonre-reads. Consider food trucks or BurgersIM (expressed interest in partnering with FOAL). Graphic design items are underway. Perhaps ask if people want to “round up” purchase amount as a donation to FOAL. Most teachers heard of the sale through a friend, colleague, or staff email, and approximately 20% said this was their first book sale. Data analysis is underway, but approximately \$800 came from teacher purchases. Book sale brought in \$120K in sales, with about \$25K in expenses.

### **IV Summer Reading Program**

Need to revisit who to support through summer reading; FOAL Board would like input before confirmation is made.

### **V Budget**

Meeting has been scheduled to discuss FOAL’s annual contribution to library with the Arlington Community Foundation. Consider doing an audit every other year, with a financial review in the opposing years - will check with county to see if this meets fiscal guidelines. Most income comes in from book sales, plus approx \$65K per year from the book stores, plus membership income rounding out the top 3 sources. Withdrawn library books generated \$500 at test library, an increase of 45% in sales.

More focus on donations and giving - follow up with ACF to discuss next steps.

### **VI Membership**

Think about other Membership benefits, including potentially: first row (or two) at library events, 20% year-round in book stores, etc.

**MOTION: Judy Kindell moved to approve a \$400 expenditure for two new carts for Book Donation Team; Gineane Goldsmith seconded; Motion was approved unanimously by the Board.**

**VII Next Board Meeting**

December 2, 2019 Board Meeting will be held at Alto Fumo pizza as an opportunity to discuss the library with the community: one possible question to ask - What does your community need from the library?

Consider dates for LitUp Ball - potentially hold it at Central?

**Board Decisions**

- **Approval of September 9 Board Meeting minutes and September 23 Board Meeting minutes, as amended; and waive reading.**
- **Approval to spend \$400 on two new carts for Book Donation Team.**