

Friends of the Arlington Library Board Meeting Minutes

Present: Kelly Fado, Kate Summers, Martin Pippins, Judith Kindell, Rob Hizon, Joni Sterne, Jamie Krovontka, Laura Porter, Maggie Colston, Gineane Goldsmith, Peter Petruski. Jane Helena (Guest), Katelyn (Maker Space Librarian).

I Maker Space Update (Powerpoint presentation from Katelyn)

Intergenerational collaboration has been noted in the Maker Space, as well as a high demand for sewing programs. 3D printers have proved challenging to maintain. Need to increase older adult programming and perhaps shift timing to earlier in the day. Wish list: \$14K for industrial sewing machines (for leather), laptops, more sewing machines, etc. May be able to secure some equipment from Arlington Arts Center.

II. September 9, 2019 and September 23, 2019 Board Meeting minutes

MOTION: Judy Kindell moved to waive the reading of the September 9 and September 23 minutes; Kate Summers seconded; motion was approved unanimously by the Board.

MOTION: Judy Kindell moved to approve the September 9 minutes and the September 23 minutes, as amended; Kate Summers seconded; September 9 minutes and September 23 amended minutes were approved unanimously by the Board.

III Book Sale

Additional signage needed for next book sale. Think about a frame to use for social media photos. #arlingtonre-reads. Consider food trucks or BurgersIM (expressed interest in partnering with FOAL). Graphic design items are underway. Perhaps ask if people want to “round up” purchase amount as a donation to FOAL. Most teachers heard of the sale through a friend, colleague, or staff email, and approximately 20% said this was their first book sale. Data analysis is underway, but approximately \$800 came from teacher purchases. Book sale brought in \$120K in sales, with about \$25K in expenses.

IV Summer Reading Program

Need to revisit who to support through summer reading; FOAL Board would like input before confirmation is made.

V Budget

Meeting has been scheduled to discuss FOAL’s annual contribution to library with the Arlington Community Foundation. Consider doing an audit every other year, with a financial review in the opposing years - will check with county to see if this meets fiscal guidelines. Most income comes in from book sales, plus approx \$65K per year from the book stores, plus membership income rounding out the top 3 sources. Withdrawn library books generated \$500 at test library, an increase of 45% in sales.

More focus on donations and giving - follow up with ACF to discuss next steps.

VI Membership

Think about other Membership benefits, including potentially: first row (or two) at library events, 20% year-round in book stores, etc.

MOTION: Judy Kindell moved to approve a \$400 expenditure for two new carts for Book Donation Team; Gineane Goldsmith seconded; Motion was approved unanimously by the Board.

VII Next Board Meeting

December 2, 2019 Board Meeting will be held at Alto Fumo pizza as an opportunity to discuss the library with the community: one possible question to ask - What does your community need from the library?

Consider dates for LitUp Ball - potentially hold it at Central?

Board Decisions

- **Approval of September 9 Board Meeting minutes and September 23 Board Meeting minutes, as amended; and waive reading.**
- **Approval to spend \$400 on two new carts for Book Donation Team.**